



Whitehorse Cross Country Ski Club
Board of Directors Meeting
Wednesday, September 13th, 2023, 7:00 p.m.
Meeting held via Google Meet

MINUTES

ATTENDEES

Board Members Present

Jean Paul Molgat, President
Craig Thur, Secretary
Jan Downing, Director

Leslie Gomm, Treasurer
Deb Higgins, Director
Heather O'Mara, Director

Regrets

Chad Walasek, Director

Club Management Present

Ben Poudou, Club Manager
Jan Polivka, Operations Manager

1. Call to Order

Jean Paul called the meeting to order at 7:09 pm.

2. Approval and Additions to Agenda

Jan Downing moved to approve the Agenda and all board members present were in favour.
Carried.

3. Review and approval of the draft Minutes from August 23rd and August 30th, 2023

Leslie moved to approve the draft Minutes from August 23rd. All in favour. Approved by consensus. Carried.

Deb moved to approve the draft Minutes from August 30th. All in favour. Approved by consensus. Carried.

Updates

4. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021 and 2022. The committees mentioned in these Minutes have been prioritized to continue in 2023.*

Diversity and Inclusion Committee (Jan Downing, Deb Higgins, Heather O'Mara and Ben Poudou)

The committee has been re-named **READI Committee** for Reconciliation, Equity, Accessibility, Diversity and Inclusion.

A project backgrounder was presented in advance of the meeting for board members to review. The purpose of the backgrounder was primarily to inform consultants about why WCCSC had decided to proceed with rebranding WCCSC and changing the name to ***Whitehorse Nordic Centre***.

Heather made the following motion: *“The board moves that the Project Backgrounder prepared by the READI Committee to seek bids from the consultants be approved”*

The motion was approved by consensus.

Funding to pay for the work of the selected consultant will come from money already allocated in the 2023/2024 budget.

Climate Change Committee (Jean Paul Molgat, Leslie Gomm)

Nothing to report.

Human Resources Committee (Jean Paul Molgat, Chad Walasek, Leslie Gomm)

Ben reported that his wife Maude is now working for the Yukon government and he will have health and dental coverage. Ben said that he no longer requires the Pacific Blue Cross Health Plan so it will be cancelled.

Land Tenure Committee (Jean Paul and Bengt Pettersson)

Nothing to report.

Major Competitions and Events Committee

Nothing to report.

Cross Country Yukon Board Meeting

Chad and Jan Downing will (tentatively) attend the next meeting.

Standing Items

5. Financial Reporting

Leslie Gomm

Leslie presented the 2022/2023 year end Financial Report as prepared by WCCSC accountant Ben Robinson. The report will be presented at the AGM on September 20th.

Leslie said she will prepare for the AGM by explaining where there are significant differences in revenue and/or expenses that member may have questions about.

6. Manager's Report

Ben Poudou

Ben provided a written report in advance of the meeting.

The board discussed the proposed move to close the Ski Base and wax room at 8:00 pm instead of 9:00 pm at least for the first few darker months of the season. The board supported the change to the earlier closing time however stressed that the changes should be well communicated to club members both at the time they are purchase memberships and during the ski season.

7. Operations Manager's Report

Jan Polivka

Jan provided a written report.

The Pisten Bully is in Calgary and will likely arrive in Whitehorse in early October.

Jan reported that there is no plan to return the ski patrol to the ski trails and the club will continue with the paid professional service of firefighters and EMS who are available to respond 24 hours a day 7 days a week.

8. President's Report

Jean Paul

Jean Paul met with Whitehorse mayor Laura Cabott. The meeting went well and Jean Paul received a follow-up letter that thanked him for the meeting.

Sue Meikle is willing to do a board orientation session again this year after the 2023/2024 board has been decided.

Jean Paul informed the board that the CDF funding for Functional Planning for the Ski Stadium area (\$19 500.00) has not yet been received however he did send a letter to Kobyashi and Zetta letting them know that the club had received approval for the funding to move forward with the functional planning project.

Ben, Jan P and Jean Paul will prepare a draft MOU for the CCY sub-lease of space from WCCSC as well as for the snowmaking agreement and present them to the board for approval.

Following up on Chad Walasek's suggestion, Jean Paul prepared a few paragraphs called 'Board news' inviting people to get involved in the club and perhaps even join the board.

Discussion and Decision Items

9. AGM Planning

The AGM is scheduled for Wednesday, September 20th at 6:00 pm, not 7:00 pm as in past years.

The AGM will be both live and via Zoom Jean Paul will speak with Ben about preparations.

Ben will post the documents to be used during the AGM on the website.

Ben will purchase some warm food (likely pizza) for the meeting.

Approval of the new Constitution will be delayed until next year because of the proposed name change that will also require approval. Both can be done together.

Jean Paul will summarize the WCCSC Committee Reports in his AGM President's Message.

There will be a Question and Answer period at the end of the AGM.

There should be some preparation for an election of directors in the event it is required. Dan Shier will be contacted by Ben and asked to attend to run an election if it is needed.

This year only directors will be elected or acclaimed and the board will determine roles at the 1st board meeting.

Adjournment: The chair adjourned the meeting at 8:22 pm

Next Meeting: TBD following AGM