

Junior Development Program Coordinator

The Whitehorse Nordic Centre is currently looking for a dedicated Junior Development Program Coordinator to lead our cross-country skiing program for youth aged 11 to 18.

MISSIONS

The program coordinator will be responsible for supporting and helping young skiers develop their technique, improve their physical condition and explore the many facets of cross-country skiing. The program welcomes around 40 skiers aged 11 to 18.

- Ensure the health, safety, and well-being of athletes in the program
- Plan and prepare for the program early in the season
- Recruit program coaches
- Promote and attend training for new coaches (provided by Cross Country Yukon)
- Support coaches with lesson planning and equipment setup as needed
- Collaborate effectively with staff, coaches, and participants
- Maintain accurate program documentation (lesson plans, group lists, participant communications)
- Supervise lessons on Mondays and Thursdays
- Coordinate special activities and end-of-season events
- Promote trail etiquette, rules, and safety; teach participants to ski safely on their own
- Complete a season-end report for the program

REQUIREMENT

- Previous experience in cross-country skiing instruction and/or program coordination
- Strong leadership, communication, organizational, and teamwork skills
- Experienced in motivating and supervising teenagers in outdoor winter settings
- Be physically able to lead ski programs multiple (2) days a week
- Comfort working outdoors for 1–3 hours in winter conditions (sessions run unless it's colder than -32°C)
- A calm, positive attitude with the ability to adapt to changing situations
- Certified cross-country ski instructor (NCCP and/or CANSI)
- Safe Sport training (Coaching Association of Canada)
- Standard First Aid and CPR (provided if needed)
- Able to provide a vulnerable sector check (from the RCMP)
- Fluency in English (French or other languages are an asset)

ADVANTAGES

- Free use of the Nordic Centre facilities
- 20% discount on Shop items and access to rental equipment for free
- Training and certification available

HOURS

- Part-time seasonal - around 225 hours
- August 15 to April 15th



About the Centre

- +90km of groomed trails
- More than 2 000 season pass holders
- Ski programs for all levels from all ages and background
- Easily accessible by car or city bus
- Large programming of social events and races
- a large community with just under 300 volunteer positions

Wages: \$28 Hourly

SEND YOUR RESUME TO



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whitehorsesnordiccentre.ca



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