



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
November 5<sup>th</sup>, 2019, 7:00 pm  
WCCSC Wax Room

**MINUTES**

**ATTENDEES**

**Board Members**

Dermot Flynn, President

Jonathan Kerr, VP

Jean-Paul Molgat, Director

Pamela Brown, Director

Craig Thur, Secretary

Adam Greenwood, Treasurer

Aisha Montgomery, Director

Julie MacVicar, Director

**Club Management**

Jan Polivka, Operations

Ben Poudou, Club Manager

**Regrets**

Marcus Waterreus, Director

Stuart Hamilton, Director

**1. Call to Order**

Dermot Flynn called the meeting to order at 7:08 pm.

**2. Welcome and Introductions**

Julie MacVicar, Pamela Brown and Jean-Paul Molgat were welcomed to the WCCSC board.

### **3. Additions and Approval of Agenda**

Agenda approved without additions

### **4. Review and Approval of Minutes**

Jonathan moved that the September 17<sup>th</sup> Minutes be approved. Craig seconded. Carried.

### **Updates**

### **5. Homologation Project**

All work for Phase One scheduled for this year had been completed.

A summary of the homologation project was provided for the benefit of the new board members.

Jean-Paul Molgat is preparing the report on the completed work to the Community Development Fund. This report must be submitted by December 31<sup>st</sup>, 2019.

### **6. Governance Workshop**

Dermot Flynn explained the role of the board in developing policy governance.

A board workshop about governance to be facilitated by Sue Meikle is scheduled for Saturday, November 9<sup>th</sup>, 2019.

### **7. Mediation with CCY**

Dermot explained the purpose of the mediation and the engagement of Christine Klassen St. Pierre. Largely the mediation is being undertaken to improve communication. Christine Klassen St. Pierre volunteers with the Yukon Circle of Change. Christine is away until December 2019.

### **Standing Items**

### **8. Financial Report**

Adam provided an overview of the last 6 years of WCCSC financial situation.

Highlights:

The club requires a major capital expenditure every 10 years in the purchase of a new Pisten-Bully.

Sponsorships play a key role in the financial viability of the ski club.

The ski club has allocated around \$41 000.00 the last two years to capital expenditures.  
WCCSC has approximately \$100 000.00 in the bank.

## **9. Club Manager's Report**

Ben prepared a report and posted in on the board page of the WCCSC website.

As of November 4<sup>th</sup>, 2019 1067 memberships had been sold.

Ben provided an overview of the club's programs for 2019-2020:

**Subway Ski S'cool:** 35 classes from schools in Whitehorse have signed up and Phil Hoffman is returning as the program coordinator.

**Stantec Lynx Squad:** There are 38 confirmed participants. Brian Horton is the program coordinator.

**Jackrabbit/Bunnies:** 115 children have enrolled. Ben Poudou is the program coordinator.

**Junior Development Program:** 31 registrants. Brian Horton is the program coordinator.

The events calendar is up to date and is on the website.

The Coast Mountain Sports free ski day is scheduled for Sunday, November 24<sup>th</sup>, 2019.

All hot waxing will be done in the new wax building. Signs will be prepared and posed in the lounge. Only kick waxing will be permitted in the lounge.

The purchases of day passes on line will be promoted.

## **10. Operations Report**

Jan prepared a written report which was posted to the board page on the website prior to the meeting.

An October windstorm resulted in about 600 – 800 trees being felled on or along trails... most of them required removal and the assistance of volunteers was required.

The City of Whitehorse has said that the bridge over Sumanik Drive will be repaired prior to the Arctic Winter Games in March. The club will discourage skiers crossing Sumanik Drive while the bridge is closed. Signs posted and fencing erected.

## **Discussion and Decision Items**

### **11. Strategic Planning**

Aisha Montgomery spoke with Patty Balsilie about potentially assisting the ski club with the strategic planning initiative.

The board discussed a review of policies and that several policies had to be written to support governance and address the current operational realities of a club with full time staff. The board discussed hiring someone to assist with this work however no decision was made.

### **12. Arctic Winter Games**

Corinna Warren has been attending the AWG meetings and has been meeting with Ben and Jan every week. So far communication about the Arctic Winter Games has been good.

Claud Chabot is Chief of Race and he is very experienced therefore communication is expected to be good.

**Adjournment:** the Chair adjourned the meeting at 09:20 pm.

**Next Board Meeting:** Tuesday, December 3rd, 2019 at 7:00 pm.