

Terms of Reference

WNSS Land Tenure Committee

Approved by Board Nov 13, 2024

Members: Jean-Paul Molgat (lead), Dahria Beatty (member), Jan Polivka (staff liaison)

Goals: To develop recommendations, proposals and documents for approval by the Board of Directors to advance the 2023-25 strategic plan goal to:

- “work with Yukon Government and the City of Whitehorse* toward renewed and more certain tenure arrangements to replace, expand or strengthen the current seasonal License of Occupation and other arrangements related to tenure/use of trails.”

**Note, this includes working with the Kwanlin Dun First Nation, the Ta’an Kwach’an Council governments and the Government of Canada.*

Term of Committee

The Committee will continue until land tenure issues are resolved or until the Board determines the Committee should be dissolved.

Process:

- The Committee will meet as required to develop recommendations, proposals and documents such as letters and e-mails for approval by the Board.
- The committee may undertake research, contact outside organizations or resources, meet with club managers and other staff to seek their views, recruit new committee members or advisors, prepare written recommendations for the board, seek expressions of interest from service providers and seek proposals for contractual services.
- The Committee will meet governments and others on the Board’s behalf to receive information and to communicate the views and interests of the Board regarding land tenure.
- The committee may not assign tasks or direct managers or staff, make commitments in respect of contracts for goods or services or communicate publicly about its activities and recommendations without the Board’s prior approval.
- The Committee will report on its activities at every board meeting. Reports can be made orally or in writing.

Deliverables

- On an as-needed basis, e-mails, letters and other documents that reflect the Board's views and interests regarding land tenure.
- Meetings with government officials and others to advance the Board's views and interests regarding land tenure. Meeting materials should be presented to Board in advance and meeting reports should be shared with the Board.

Resources and Budget

- No financial resources are assigned to the committee.
- Throughout the development of the scope of work, the Committee will liaise with the staff as required.

Governance

- The committee will operate by consensus. If consensus cannot be reached, the committee will make decisions by simple majority vote. In the event of a tie vote, the matter will be referred to the Board for decision.
- All members of the committee have an equal voice. The committee lead's role is to call and chair meetings, ensure the committee's work is proceeding in a timely manner and serve as the main liaison with the Board.

Additional Notes

- The committee will meet in person or by phone or Zoom. E-mail will be used to coordinate meetings and share information. Substantive discussion leading to decisions should occur only at meetings.
- The committee will store all information in a separate folder on the WNSS's Google Drive.