

Terms of Reference

WNSS Race and Competition Committee

Members: Dahria Beatty (lead), Benjamin Poudou (staff liaison), Chrissy McConnell

Goals: To develop recommendations, proposals and documents for approval by the Board of Directors and to guide the operations team in big picture competition strategy. In doing so, the Committee will:

- Work on long range planning of competitions, including recreational and competitive events at the local, territorial, and national scale. WNC events are held to:
 - a. provide opportunities for the Yukon Nordic ski community to participate, compete and officiate locally.
 - b. to encourage participation from national and international athletes and support the development of Yukon athletes, both competitive and recreational.
 - c. grow sport tourism awareness.
 - d. provide revenue/financial gain.
 - e. raise the profile of Whitehorse Nordic locally and nationally.
- Engage with members, race volunteers, officials, Cross Country Yukon and its affiliates to understand competition appetite, development needs and other factors.
- Support the operations team with research and analysis for various aspects of competitions such as competition equipment and officials development.
- Assist the WNC in identifying improvements to venues for Nordic and Para-nordic events.
- Support the WNC Operations team in bringing competition plans and opportunities forward to the board for approval.

Term of Committee

The Committee will continue until the Board determines the Committee should be dissolved.

Process:

- The Committee will meet as required to develop recommendations, proposals and documents for the managers or for approval by the Board.
- The committee may undertake research, contact outside organizations or resources, meet with Whitehorse Nordic managers and other staff to seek their views, recruit new committee members or advisors, prepare written recommendations for the board.
- The committee may not assign tasks or direct managers or staff, make commitments in respect of contracts for goods or services or communicate publicly about its activities and recommendations without the Board's prior approval.
- The Committee may recruit additional members from the Board and membership as needed.
- The Committee will report on its activities at every board meeting. Reports can be made orally or in writing.

Deliverables

- Support the development of the competition schedules with Whitehorse Nordic management in the spring/summer for the following season.
- Provide WNC operations team with specific reports as requested relating to competition needs.
- Support WNC management in the development of competition related policies (for example: Trail closure for event, ...) as well as policy regarding loan/rental of WNC competition equipment and resources to other clubs and groups.
- On an as-needed basis, e-mails, letters and other documents that reflect the Board's views and interests regarding major competition opportunities.

Resources and Budget

- No financial resources are assigned to the committee.
- Throughout the development of the scope of work, the Committee will liaise with the staff as required.

Governance

- The committee will operate by consensus. If consensus cannot be reached, the committee will make decisions by simple majority vote. In the event of a tie vote, the matter will be referred to the Board for decision.
- All members of the committee have an equal voice. The committee lead's role is to call and chair meetings, ensure the committee's work is proceeding in a timely manner and serve as the main liaison with the Board.

Additional Notes

- The committee will meet in person or by phone or Zoom. E-mail will be used to coordinate meetings and share information. Substantive discussion leading to decisions should occur only at meetings.
- The committee will store all information in a separate folder on the WNSS's Google Drive.