



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
Tuesday, July 17<sup>th</sup>, 2020, 7:00 p.m.  
WCCSC Waxroom

**MINUTES**

**ATTENDEES**

**Board Members**

Dermot Flynn, President  
Craig Thur, Secretary  
Marcus Waterreus, Director  
Stuart Hamilton, Director

Jonathan Kerr, VP  
Adam Greenwood, Treasurer  
Julie McVicar, Director

**Regrets**

Jean Paul Molgat, Director

Pamela Brown, Director

**Club Management**

Jan Polivka, Operations

Ben Poudou, Club Manager

**1. Call to Order**

Dermot called the meeting to order at 7:20pm.

**2. Approval and Additions to Agenda**

Approval of Agenda with the following additions:

**Item 7. CCY Mediation;**

**Item 8. Board of Directors members intentions for 2020/2021.**

All in favour.

**3. Review and approval of the draft Minutes from June 9<sup>th</sup>**

Review and approval of the draft minutes from June 9<sup>th</sup>, 2020. Moved by Jonathan and seconded by Julie. All in favour. Carried.

## **Updates**

### **4. Major Event Volunteer ‘Inventory’ - Jonathan**

Adjourned. Jonathan will follow-up with this task by speaking with Scott Puskas and Claude Chabot in order to assess qualified/experienced volunteer capacity for bids to host Ski Nationals and/or other major events in 2023 and beyond.

### **5. Policy Governance committee - Jonathan**

As was discussed at the last board meeting the committee has been reviewing other policy governance models with the goal being to adopt a set of solid and necessary policies and then over the course of time bring individual policies up to date in a “build as we go” approach. Jonathan updated the board that in order to help facilitate this a policy renewal schedule will be required.

### **6. CoW Trail Plan Engagement Meetings - Jan**

Jan informed the WCCSC board that the City of Whitehorse will notify the ski club accordingly of future meetings involving trail planning.

### **7. CCY Mediation - Jonathan and Dermot**

Christine Klassen-St. Pierre facilitated a meeting with CCY that Jonathan and Dermot attended. The takeaway from the meeting was that there could be improved communication and consideration about overstepping boundaries with respect to areas of responsibility.

Stuart suggested that the preparation of a WCCSC policy on how the ski club supports CCY would be helpful.

### **8. Board Intentions for 2020/2021**

Dermot will not seek re-election as President but will remain on the board for the coming year as Past President.

Jonathan would like to remain on the board.

Adam would like to remain on the board.

Craig would like to remain on the board.

Julie would like to remain on the board.

Stuart would like to remain on the board.

Jean Paul was not present but it was believed he wishes to remain on the board.

Marcuse will step down but would like to remain involved with trail committee work.

Pamela was not present and has yet to decide if she wishes to remain on the board.

Aisha has already resigned from the board.

## **Standing Items**

### **9. Financial Report**

**- Adam**

Adam prepared and distributed a financial report.

There is a \$28 245.13 net surplus this fiscal year.

### **10. 2020/2021 Budget**

**- Adam**

A draft budget was prepared and presented forecasting \$9 650.00 Operations Deficit and a \$44 150.00 net deficit.

Club management and the board need to develop a COVID-19 plan and budget accordingly for different scenarios that could result from the implementation of the Yukon Government's Phase 1, 2 and 3 response as the phase or phases that we find ourselves in will significantly impact revenue and expenses for the upcoming ski season.

### **11. Club Manager's Report**

**- Ben**

Ben will be empowered to work with people who have been financially impacted by COVID-19 and discuss with them what works for them in terms of being able to afford ski membership(s) or passes for the 2020/2021 ski season. This will be communicated on the WCCSC website and the Zone 4 website for WCCSC registration.

The opening of program registration will be September 1<sup>st</sup>, 2020 instead of August 1<sup>st</sup> in order to allow for more time for COVID-19 protocols and planning.

Ben informed the board that the Ski S'cool program is a "big unknown" for the upcoming year due to school policies which will remain fluid during the school year.

### **12. Operations Report**

**- Jan**

The new staircase being built will become the main access route between the ski club and the Canada Games Centre. It is scheduled to be completed by August 15<sup>th</sup>.

The new electric snowmobile purchased in part by funding from Energy Solutions Yukon will be arriving later than first expected but should still arrive in time for the beginning of the ski season.

## **Discussion and Decision Items**

### **13. Strategic Planning**

This initiative has progressed well and the draft document has been received by the board for review and suggestions.

Ongoing.

### **14. COVID-19 Re-opening Plan for the 2020-2021 Season**

Ben and Jan will have to liaise with the Yukon Medical Officer's direction and implement precautions accordingly for the wax room, programs and events and on the trails.

This will be further discussed and will be a main focus of the August 2020 board meeting.

### **15. Membership Form Modifications**

Adjourned for discussion at the next board meeting.

**Adjournment:** The chair adjourned the meeting at 9:38 pm

**Next Board Meeting:** Tuesday, August 11<sup>th</sup>, 2020