Whitehorse Nordic Ski Society
Board of Directors Meeting
Wednesday April 16th, 2025, 6 PM at the CGC

MINUTES

Attendees:
Jan Downing
Moya Painter
Deb Higgins
Tracee Vickerman
Stephanie Coombs
Christine McConnell
Sarah Aasman

Staff
Ben Poudou
Jan Polivka
Juliette

Regrets
Jean-Paul Molgat
Dahria Beatty
Leslie Gomm

1. Jan D. called the meeting to order at 6:03 PM
2. Approval and additions to the agenda. Stephanie moved to approve the agenda, consensus, carried.

Approval of Previous Minutes

3. Review and approval of the draft Minutes from March 26th, 2025. Moved by Tracee and approved by consensus.
4. Review and approval of the SafeSport screening committee terms of reference.
    - Create a Safe sport screening committee. Tracee will be the safe sport officer and will be supported by staff.
    - Sarah moves to adopt the Safe sport screening committee terms of reference. Approved by consensus. Carried.

Updates

5. Board committee updates
    - Climate Change
        i. Nothing to report

- Land Tenure
    1. Arctic Backhoe are going to be opening up the quarry close to Shakuni for gravel. They have said they will try to stay 20 m from the line. If they do find gravel they will go right to the edge of the trail, however, they think it is unlikely to find gravel in this area. They have said they will rebuild the trail if they do need to come right to the edge.
    2. There is gravel down the hill to Mordor and likelihood is they will find gravel there.
- READI
    1. Board corner will have another installation at the beginning of May
    2. Board training
        1. Reached out to Sport Yukon to see if they are interested in having some training under the READI banner
    3. Tested out the UBC tool with the changeroom process
        1. Testing out different models to see which one works the best for our practices
    4. The City of Whitehorse is hiring a policy analyst around inclusivity and the committee is hoping to meet with that person in the near future.
    5. Support for Juliette and Ben with chalet renovations
- Human Resources
    1. Nothing to report.
- Race and competition committee
    1. Nothing to report

Standing Items

6. Financial Report
    - Ski Marathon budget finalized, made money on this event
    - Almost 200% increase in revenue from rentals
    - Have a discussion about a person in charge of sponsorship and stewardship of donors to grow donor income
    - Working on budget to be presented at next board meeting to be approved in June
7. Manager's Report
    - Great season for events. Hiring someone to take care of big events allowed staff to work more on smaller events.
    - More than 700 race entries over 5 races
    - Volunteer appreciation party
        - Ended up opening up for everyone
    - Staffing
        - Still looking for program coordinator, job has been posted
        - Juliette has submitted PR application
    - Application to lotteries for waxer approved
    - Jan will be submitting another lotteries for new snowmobile
    - Renovations
        - Doing walk through with City and Wildstone next week

        - Losing lockers in the hallway
        - Fire marshall flagged big ski lockers, waiting to see what their recommendation is
        - Office has been approved to be expanded
    - Dianne Billingsley stepped down as chief of competitions for AWG
    - Member wants to nominate Christine Prescott for Firth award from Nordiq Canada
8. Operations Report
    - Trails are now closed for the season
    - Functional planning and chalet upgrades
        - Hot wax room will need to be relocated and accessible parking will be added
        - RPAY seacan will also be relocated, likely to the stadium
9. President's Report
    - Nothing to report

Discussion and Decision Items -

9. Motion for CDF application

- The WNSS Board of Directors moves to submit an application to the Community Development Fund (CDF), Tier 1, by the May 15, 2025 deadline. The application will request up to $20,000 in funding for a full discipline assessment of the City's Cold Storage facility to evaluate its suitability for use as a Pisten Bully shed.
- Motion by Chrissy. Approved by consensus. Carried.

10. Strategic planning
    - Conversation about whether goals or strategies are still relevant
    - Chrissy looked at strategic plans for other ski clubs
    - **Step one**: discuss whether relevant
    - **Step two:** refresh or refine them
    - **Step three:** engage members (satisfaction survey?)
    - During refresh focus more on future goals than what we have done so far
    - Take another look at "objects of our society" in the constitution
    - Put strat plan on the agenda for May

Next Board Meeting: May 14th at 6 PM at the CGC boardroom.

Adjournment: Jan D. adjourned the meeting at 8:08 PM