



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**

Thursday, June 16th, 2022, 7:00 p.m.
Meeting held in the WCCSC waxroom

MINUTES

ATTENDEES

Board Members

Jean Paul Molgat, President
Craig Thur, Secretary

Leslie Gomm, Treasurer
Jan Downing, Director

Regrets

Sarah Murray, Vice-President
Deb Higgins, Director
Stuart Hamilton, Director

Club Management

Jan Polivka, Operations Manager
Ben Poudou, Club Manager

1. Call to Order

Jean Paul called the meeting to order at 7:12 pm.

2. Approval and Additions to Agenda

All board members present in favour of approving the Agenda.

3. Review and approval of the draft Minutes from May 25th, 2022

Review and approval of the draft Minutes from May 25th, 2022. All in favour of approving the Minutes.

Updates

4. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021. The committees mentioned in these Minutes have been prioritized for 2022.*

Climate Change Committee (Jean Paul Molgat, Leslie Gomm, Jan Downing, Sue Johnson, Jan Polivka, Ben Poudou)

Leslie informed the board that the volunteers on the committee are enthusiastic and they are eager to complete an assessment of WCCSC's current **operational** carbon footprint. The assessment will be completed based upon known fossil fuel usage however the club does not currently have the information required to be able to include the complete carbon footprint for WCCSC. For example, we do not know how many members drive to the ski club and how often they do so.

WCCSC By-laws Committee (Jean Paul Molgat and Sue Johnson)

Sue and Jean Paul completed a draft Constitution and By-laws.

Diversity and Inclusion Committee (Jan Downing, Deb Higgins and Ben Poudou)

No meetings of the committee occurred since the last board meeting.

Human Resources Committee (Jean Paul Molgat, Sarah Murray and Craig Thur)

No committee updates since the last board meeting.

5. Special General Meeting_ Changing Accountant

- Jean Paul

Jean Paul read the new Yukon Societies Act and learned that the legislation states that the Society must give notice to the accountant if a change is to be made at a Special General Meeting. Since WCCSC has not provided notice to our accounting firm Ordish and Ordish, the Special General Meeting planned for June 23rd, 2022 will have to be cancelled and Ordish and Ordish will be retained to complete a financial review for this year. At the September AGM a motion will be made to change accountants from Ordish and Ordish to Ben Robinson and a Special GM will not be required.

Jean Paul will inform WCCSC bookkeeper Corinna Warren that Ben will not be engaged for the 2021/2022 financial review but that he will be hired following the AGM and asked to complete an audit for the 2022/2023 financial year as WCCSC will be due for a financial audit next year.

Ben will send out notice of the Special GM cancelation via e-news.

Standing Items

6. Financial Reporting

- Leslie Gomm

Leslie Gomm prepared a written report for the board and distributed it prior to the meeting.

A net deficit of approximately \$54 000.00 is anticipated for the June 30th, 2022 financial year end. The budgeted net deficit for the 2021/2022 financial year was \$94 258.00.

7. Club Manager's Report

Ben Poudou

Ben reported that he has received one application for the assistant manager position. He knows the applicant and feels confident she would do a good job.

No applications have been received yet for the program coordinator position. Ben will keep the job advertisement open.

Planning for the 2022/2023 season is underway. Ben informed the board that the club will likely open at 10:00 am for November, December and January next season instead of 9:00 am and resume with a 9:00 am opening beginning in February until the end of the season.

Ben also informed the board he will approach Kwanlin Dun with an invitation for them to paint the inside of the tunnel with a theme of their choosing.

8. Operations Manager's Report

Jan Polivka

Jan provided a written report in advance.

Jan informed the board that shortly before the meeting he has learned that Yukon Lotteries had approved the WCCSC funding application for a new Alpina Superclass trail grooming machine. Jan said he will contact the dealer and order the machine. He had previously been informed by the dealer that there was a machine in Italy ready to ship and it should arrive in Canada a few weeks after it was ordered.

After the trails dried up sufficiently this spring work began on widening the trails that needed to be expanded to accommodate the new larger Pisten Bully. This trail widening working in now done.

Jan and Jan Downing informed the board that WCCSC can next apply to the Community Development Fund after January 15th, 2023 and to Lotteries after April 15th, 2023.

After January 15th, 2023 the club will apply to CDF for another Pisten Bully for delivery prior to the 2023/2024 season. The older PB which had numerous mechanical issues last season will be retired/sold.

Jan also reported that a Heritage Assessment for the route of the new trail is scheduled for June 27th, 2022. If the trail is approved, work will begin on September 1st, 2022. It is expected that the entire project can be completed for the trail to be used open for use in the 2022/2023 ski season.

9. President's Report

Jean Paul

Jean Paul reported that:

He read the new Societies Act and as previously discussed during **Agenda item 5** the Special GM to appoint a new accountant for the club will have to be canceled.

He has not heard back from Bill Cullen of ATCO. The last information he had was that ATCO is still determining why they own the parcel of land and the northern edge of the trail network.

He met with Grant Abbott and asked Grant to connect with Jon Parry and David Greer to discuss their ideas about the future of WCCSC, specifically about their chalet and stadium location vision.

He has been monitoring what is being done about the upcoming ending of the moratorium on claim staking within the City of Whitehorse city limits and he is confident that the moratorium will be extended another 5 years. Writing a letter to Yukon Government requesting extension of the moratorium is therefore not necessary.

He reviewed the Official Community Plan ("OCP") for the city of Whitehorse and completed the on-line survey.

Most relevant to WCCSC in the OCP is that the next phase of outward residential expansion planned by the City of Whitehorse will be towards the south end of the trail network which may require a future need for southern trail access point. There is also planned industrial area usage for the Copper Haul Road and McLean Lake Road intersection at the southern end of the trail network near the current Mt. McIntyre Descent.

Jan informed the board that over the next 5 the club plans to phase out the Mt. McIntyre Descent Trail and widen the Ascent Trail for two way use. The current Descent Trail is not a good quality ski trail and Because it is a multi use road there is no practical way to make it a good ski trail.

The OCP included the plan for the McIntyre Creek Park. He will write a letter to the City of Whitehorse expressing support for the McIntyre Creek Park with WCCSC's support contingent upon WCCSC being able to access, maintain and expand our current trail network.

He will prepare a CDF Tier Two Funding Application to contract an expert who will be asked to prepare a Functional Needs Assessment for WCCSC.

Discussion and Decision Items

10. Delegation Presentation at May 25th, Board Meeting

Craig

The board discussed and agreed that as a result of Jan Horton and Claude Chabot's criticism the following should be put in place prior to the next ski season:

A better and more professional communication plan should be established so that there is a consistent and structured communication strategy Sarah Murray has volunteered to assist Ben with this plan and its implementation. This communication plan should also include better communication about WCCSC's policy governance model.

A policy for dedicated space in the Chalet to display and celebrate elite WCCSC athletes. Celebration of these athletes will also be part of the club's future communication strategy.

11. 2022/2023 Draft Budget

Leslie

Leslie presented a draft budget for the 2022/2023 and moved that the board approve the budget as presented. Jan Downing seconded. All in favour. Carried.

12. Policy Review

Jean Paul

The board worked through a review of the draft Constitution and By-laws. A new WCCSC Constitution and By-laws must be filed with Yukon Societies by March 31st, 2023. Jean Paul will contact lawyer Dan Shier and request that he review draft document. The board approved the expense of hiring Dan Shier for this purpose.

Adjournment: The chair adjourned the meeting at 9:42 pm

Summer Board Meetings: Thursday, July 28th, 2022 at 7:00 pm in the waxroom and Thursday, August 25th, at 7:00 pm in the waxroom.

AGM: Wednesday, September 14th, 2022 in the waxroom.