



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
Wednesday, November 9<sup>th</sup>, 2022, 7:00 p.m.  
Meeting held virtually via Google Meet

**MINUTES**

**ATTENDEES**

**Board Members**

Jean Paul Molgat, President  
Craig Thur, Secretary  
Heather O'Mara, Director  
Deb Gohl, Director

Sarah Murray, Vice President  
Deb Higgins, Director  
Chad Walasek, Director

**Board Member Regrets**

Leslie Gomm, Treasurer  
Jan Downing, Director

**Club Management**

Jan Polivka, Operations Manager  
Ben Poudou, Club Manager

Prior to the commencement of the meeting and because there were three new board members in attendance everyone present provided a short introduction and their history with the ski club and their motivation to sit on the board of directors.

**1. Call to Order**

Jean Paul called the meeting to order at 7:15 pm.

## **2. Approval and Additions to Agenda**

Ben Poudou requested the addition of item #15 “Communications Contractor and Ski Club Master Plan”

Deb Higgins moved to adopt the amended Agenda and all board members present were in favour of approving the Agenda.

## **3. Resolution on New Board Members**

"Be it resolved that, pursuant to 4 (e) of the Whitehorse Cross Country Ski Club by-laws, Heather O'Mara and Chad Walasek and Deb Gohl be named as Directors of the Whitehorse Cross Country Ski Club for the 2022-23 fiscal year and that Craig Thur be named as a Director with the role of Secretary of the 2022-23 fiscal year."

Sarah moved to approve the resolution and all were in favour. Approved.

## **4. Review and approval of the draft Minutes from October 12<sup>th</sup>, 2022**

Review and approval of the draft Minutes from October 12<sup>th</sup>, 2022. Deb Higgins moved and all board members were in favour of approving the Minutes.

## **Updates**

### **5. Board Committee Updates**

*Note\* During the Strategic Planning Implementation meeting on Thursday, December 17<sup>th</sup>, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021. The committees mentioned in these Minutes were prioritized for 2022.*

#### **Climate Change Committee (Jean Paul Molgat, Leslie Gomm, Jan Downing, Sue Johnson, Jan Polivka, Ben Poudou)**

Leslie Gomm was not present however she informed Ben Poudou via text message that she did not have anything to report at this meeting.

#### **WCCSC By-laws Committee (Jean Paul Molgat and Sue Johnson)**

Committee no longer required. The committee has therefore been dissolved.

#### **Diversity and Inclusion Committee (Jan Downing, Deb Higgins and Ben Poudou)**

The committee has been named **RIDEA Committee** for Reconciliation, Inclusion, Diversity, Equity and Accessibility.

Deb Higgins introduced a Terms of Reference for future review and approval.

Deb said that she believes it to be realistic to have a guiding document that can provide a solid framework that will last for years ready for April 2023.

Jean Paul asked Deb about a short term action plan for the committee because while the guiding document is being written ideas can still be implemented. Deb said that she will draft a short term action plan.

Heather O'Mara volunteered to join the committee.

At the next board meeting in December the board may approve the draft Terms of Reference.

### **Human Resources Committee (Jean Paul Molgat, Sarah Murray and Craig Thur)**

No committee updates.

### **Land Tenure Committee**

Jean Paul provided a brief history and current status of WCCSC land tenure situation for the benefit of the new board members.

### **Major Competitions and Events Committee**

Sarah briefed the new board members about why hosting major events is important and she explained her collaboration with Cross Country Yukon board member Annette Kralisch in trying to recruit new officials especially officials who are interested in race timing.

“Chip timing’ is the new standard for races and Sarah would like the board to discuss the club’s role in purchasing ‘chip timing’ technology either solely by the club or in partnership with CCY and what the club may want to do to help grow the capacity for training officials for future major events.

## **6. Formal Approval of Revised Lotteries Funding Motion**

**On October 13<sup>th</sup> 2022 via e-mail Leslie Gomm proposed the following motion:**

“That the Board approve an Application to Lotteries Yukon for 75% of \$373,532 for the purchase of a new Pisten Bully with WCCSC covering the remaining 25%.” (\$93 383.00)

Moved by Craig. All in favour. Carried.

## **Standing Items**

### **7. Financial Reporting**

**- Leslie Gomm**

Leslie was not able to attend the meeting. There was no financial update. It is still early in the season and revenue from season passes and day passes has been strong.

## **8. Club Manager's Report**

**Ben Poudou**

Ben provided a written report in advance of the meeting.

Kobaysi and Zedda have been hired to oversee the Mt. McIntyre building modernization and they will be soliciting input from the ski club as there will be some manner of renovations that the ski club could have some influence over. In order to obtain suggestions and ideas from ski club members Ben will advertise and encourage an "open house" that will involve members leaving written suggestions including sticky notes left in the waxroom.

As of today (November 9<sup>th</sup>, 2022) 1918 season passes have been sold.

WCCSC programs have started such as the Junior Development Program (led by Brian Horton) and the Lynx Program (a smaller number of youth this year). The Bobcat program will start the week beginning November 14<sup>th</sup>. The Jackrabbit Program has 209 registered children.

Demographic survey shows at least 20 different languages are spoken by club members.

## **9. Operations Manager's Report**

**Jan Polivka**

Jan provided a written report in advance.

Huts will be re-opening soon.

The Bearcat snowmobile will be sold to Kirstie Simpson she is with the Yukon Ski Patrol.

The old Pisten Bully should be ready for use by the end of November. Parts have been ordered but have not yet arrived.

Snowmaking has been taking place over the last week or two as per the MOU with CCY. With the cold temperatures at night a large amount of snow has been piled in the stadium to be moved in the next few days.

The new trail construction was a big success. It was almost completely built by volunteers at a total cost of around \$10 000.00.

## **10. President's Report**

**Jean Paul**

*Jean Paul prepared a written report and provided a summary of the following from his report:*

He reviewed fluoro wax policy from Nakkertok ski club in Ontario and Craftsbury Nordic Centre in Vermont and has recommended that WCCSC adopt a policy based upon and similar to the Nakkertok policy.

He liaised with engineer and former WCCSC board member Adam Greenwood about preparing Functional Use Plan for the club with respect to the stadium area and surrounding facilities/buildings that could be submitted to funding bodies so that the plan could become a reality. He also met with Jane Keopke who was the consultant hired by the City of Whitehorse to work on a summer use plan for the stadium in order to get ideas and background from her.

The governance workshop is scheduled for Saturday, December 10<sup>th</sup> from 10:30 am to 4:30 pm.

## **Discussion and Decision Items**

### **11. Yukon Ski Marathon**

**Jan**

Jan asked if the board supported the idea of having the Yukon Ski Marathon in Haines Junction this year. With the board's support he will inquire with the club in Haines Junction to see if they are interested in hosting. Jan did not think that WCCSC operations that would be significantly negatively impacted by the race being in Haines Junction.

### **12. Fluorinated Wax Policy**

**Jean Paul**

Prior to the board meeting Jean Paul provided the Nakkertok Ski Club Fluoro Policy to the board for review. Sarah moved that WCCSC adopt the proposed Fluoro Policy as WCCSC policy. All board members were in favour. Carried.

### **13. Rescind Covid-19 Policy**

**Jean Paul**

Deb moved that WCCSC policy regarding proof of Covid-19 vaccination for staff and participation in WCCSC be rescinded. All in favour. Carried.

### **14. Update of Strategic Plan**

**Jean Paul**

2023 will be the final year of the current WCCSC Strategic Plan.

During the December 10<sup>th</sup> workshop the board will spend some time discussing a Strategic Plan beyond 2023 however another dedicated meeting may be required. The next Strategic Plan for 2024-2026 may not be as much work at the current Strategic Plan was to draft and approve. Jean Paul suggested that the next Strategic Plan should be more condensed and easily readable than the current plan.

## **15. Board Recruitment**

Kalin Pallett (Tourism Yukon and also Eddyline Consulting) would like to address the board about a Master Plan for communications and marketing. Jean Paul suggested that we first need to identify our needs before we commit to hiring a consultant. Craig suggested inviting Kalin to our meeting in January.

**Adjournment:** The chair adjourned the meeting at 9:20 pm

**Next Meeting:** Wednesday, December 7<sup>th</sup>, 2022 at 7:00 pm at the waxroom.