



**Whitehorse Nordic Ski Society
Board of Directors Meeting**

Wednesday October 09th, 2024, 6 PM in the WNC Waxroom

MINUTES

Attendees:

Jean-Paul Molgat
Stephane Coombs
Sarah Aasman
Deb Higgins
Leslie Gomm
Jan Downing
Dahria Beatty
Christine McConnell

Staff

Jan Polivka
Ben Poudou

Regrets

Moya Painter
Tracee Vickerman

1. Call to Order 6pm
2. Approval and Additions to Agenda, moved by Deb approved by consensus

Approval of Previous Minutes

3. Review and approval of the draft Minutes from September 23rd, 2024, edited #10. AGM Overview nomination and acclamation - agreed; moved by Jan and approved by consensus

Introductions

4. Introduction of board members
5. Quick overview of board governance: Jean-Paul explained the WNSS board governance Model is policy based governance (primarily). We set goals and objectives for our staff (Jan and Ben) who are accountable to the board. The board set policies that dictate the relationship we have with staff. The board sets the boundaries for staff and they can choose whatever means they want to achieve the objectives. This sets clear roles for the board and staff. However there are some projects that are bigger than staff capacity (Functional Plan as an example), we support these projects through committee work.



In preparation for the Orientation please read or be prepared to learn about governance:

- Strategic Plan
- Policy Manual - Executive Summary
- Consensus
- Confidentiality of Board Discussions
- Collective Responsibility

Updates

6. Board Committee Updates
 - Climate Change: Sarah reported the committee will have a meeting next week with Kristin Magnussen. Kristin has experience that can support the direction of the committee
 - Land Tenure: Jean-Paul reported he is committed to working on a T of R for this committee. This committee is focused on securing our land tenure. We have exclusive use of trails in the winter. However there are other interests in our land, specifically mining claims. There is a Crown Grant on the Pierre Harvey trails (Jan P and Jean-Paul are committee members). Lobbying and presentations are a major part of this committee (CoW Council and YG government). Dabria joined this committee.
 - READI: the READI committee would like to support the board through a small educational piece during our regular committee reports. Sport Yukon is hosting a reconciliation workshop on Oct. 19th, all board members are welcome to attend. Committee members Deb Higgins, Heather O'Mara, Jan Downing and Ben Poudou
 - Human Resources: liaison between staff and board. Undergo performance reviews and all aspects of Human resources as it relates to staff. Leslie Gomm, Jean-Paul and Tracee Vickerman.

Standing Items

7. Financial Report: Leslie presented the YTD revenue and expenses, in summary our revenue equals our expenses. We have purchased capital items (rental skis, Tid Tech, rollers, outhouses, etc). Provided a bank account update (details on G Drive).
8. Club Manager Report: Ben verbally added to his written report with the following - Ben reached out to Ta'an Kwach'an Council staff to see if there is interest in a ski program, the WNC would offer free ski passes for their youth program; Ben reached out to Sonjaa, Sasha and Derek to ask for their bibs for the Wall of Fame; Board Orientation is set up for Nov. 9 at the Yukon Ski Lodge; Ben will be requesting City to recarpet the WNC building next summer; he is looking at getting STARLINK for reliable wifi in the stadium. Questions asked about how the WNC advertises for volunteers. Ben recruits major volunteers and, in turn, they recruit their people, the WNC offers training, and he advertises through ENews and word of mouth. 2nd Question - what is the \$20,000 for Snowmaking? Answer: it was for the AWG Lotteries ask through the AWG host society. Ben provided an overview of his staff referencing the Organization at a Glance document located on the Drive.

9. Operations Report: Jan P. is ready for the snow. Jan provided an overview of how his grooming and maintenance team works comprising both paid and volunteer staff. All Pisten Bully operators are paid. The summer projects are covered by paid staff. The paid groomers are also charged with training volunteer groomers. He provided an overview of all grooming equipment and their specific use. Jan invited all board members to join him for a tour of the grooming garage.
10. President's Report: Jean Paul provided a written report which is on the Drive highlighting the AGM and the Functional Report. Dahria asked the question if Biathlon was considered in the Functional Plan. Jean-Paul explained Biathlon Yukon undertook a Feasibility Study a few years ago - the Biathlon decided to support development on their current site. Therefore a biathlon range was not considered in the Functional Plan.

Discussion and Decision Items

11. Appointment of Executive Roles:

President: Jean-Paul
Vice President: Jan Downing
Treasurer: Leslie Gomm
Secretary: Moya Painter

Moved by Sarah Aasman, adopted by consensus

12. Board meeting schedule 2024/25: regular board meetings will be held on the 2nd Wednesday of each month at 6pm; next board meeting is on November 13 then December 11 at the Yukon Ski Lodge for a potluck meeting (TBA).
13. Race and competition committee - Ben reviewed the concept of this new committee. Major races, determining what the membership wants in terms of races and supporting the development of policies around races. Dahria is interested in being a part of the committee. Jean-Paul, Dahria, Leslie and Ben will develop the T of R for this committee
14. Strategic Plan Renewal 2025-2028: Jean-Paul explained the process of the previous strategic plan. We are looking at applying to CDF or Lotteries (Projects or Opportunities Fund) to hire a consultant for the summer 2025. Chrissy is interested in this committee starting in the new year.
15. Membership Fees 2025-26: There has been no increase in membership fees in 8 years. Our membership numbers have plateaued but our costs have continued to go up. There are 3 major considerations when we discuss this task: 1) Amount of fees (day and annual passes), 2) discounts and 3) who gets free membership passes (e.g. sponsors, volunteers, older members). As a note regarding the free passes, the WNC still pays for the insurance and CCY fees. The new fee schedule will be approved in May 2025 for the upcoming year. This is an operational matter and the board needs to approve the budget. Therefore Ben would like a board member to support with research on fees, fee structure and free annual



memberships. Leslie and Jean-Paul will support Ben in this board working group.

Next Board Meeting: November 13th (location TBA), Orientation November 9th (Yukon Ski Lodge), December 11 Christmas potluck board meeting (Yukon Ski Lodge tentative)

Adjournment: 7:52pm