



**Whitehorse Nordic Ski Society**  
**Board of Directors Meeting**  
Wednesday August 28th, 2024, 6 PM online

**MINUTES**

ATTENDEES

**Board Members Present**

Jean-Paul Molgat, President  
Leslie Gomm, Treasurer  
Tracee Vickerman, Director  
Deb Higgins, Director  
Sarah Aasman, Director  
Jan Downing, Director

**WNSS Management Staff Present**

Ben Poudou, Manager  
Jan Polivka, Operations Manager

**Regrets**

Moya Painter, Secretary  
Brian Terry, Director  
Lori Lech, Director

1. Call to order- Jean Paul called the meeting to order at 6:11 pm
2. Approval and Additions to Agenda-moved by Leslie Gomm, all in favour so approved by consensus

**Approval of Previous Minutes**

0. Review and approval of the draft Minutes from July, 2024- need to add that we reviewed the draft of year end financial report  
-moved by Leslie Gomm, all in favour so approved by consensus

**Updates**

0. Board Committee Updates-nothing new to report by READI committee, Climate change committee, Land Tenure committee and Human resources committee

### **Standing Items**

0. Financial Report : no monthly report but we need to amend budget that was approved in May; our year end has been sent to Ben Robinson & he is working on the compilation report; either Ben or Corinna (bookkeeper) will be at AGM to present & explain financials  
- Leslie
0. Club Manager Report: Ben has been updating our name everywhere; is way ahead in race planning;has met with CCY for planning;ski marathon well ahead in planning; just need volunteers to help Fran Nyman with events;joined make it happen with Sport Yukon; will trial 3 new day passes this year; Ben will provide letter of support for Biathlon for AWG; JDP/Masters Training/Ski S'c'ool Programming all going well; Canadian Masters Championship & Don Sumanik's also in the works; Ben talked with curling club about locker requirements; **Board Orientation is planned for Oct 19,2024**  
- Ben
0. Operations Report: 2 new outhouses built for Ascent & Fireweed Junction; Trails are in good shape; fence along Ketzta connector will be built in September, PB has been serviced & snowmobiles will be serviced in September; people were able to start trail maintenance Aug 15 but some people had a problem with the link  
- Jan
0. President's Report: Ben and J.P met with Jonathan from COW about reno's to Mt Mac-these reno's are not going ahead for a variety of reasons although they will be working on system upgrades such as ventilation in the curling area(could be 3-5 years before previously planned reno's take place); Jean Paul suggested to Johnathan that the city should have a policy about change rooms & washrooms for buildings they are renovating  
- Jean Paul

### **Discussion and Decision Items**

0. AGM : How many Board member we want -Consensus to keep at present maximum of 12 under bylaws.
- 1.

Approval of the AGM nomination procedure as follows: This year, in line with good governance practices, we are asking those who want to sit on the WNSS board to fill in a short expression of interest form. We will share this information with all members two weeks ahead of the Annual General Meeting taking place on September 25. If you would like to put your name forward, the deadline for submitting your name will be September 12. Nominations will not be accepted after this date. This new approach will allow members to inform themselves about the candidates prior to the AGM. If there are more than 12 candidates, a vote will be held. Voting will take place during the AGM. Members attending the AGM will be able to cast a secret ballot in person or online. Both items 9 & 10 were moved by Deb Higgins, all in favour so approved by consensus

0. Approval of the new budget 24/25 Leslie wants to add to the budget approved in May the following: a.add new line 4 CDF Grant (to support festival co-ordinator) \$19,503; b.add line 24- cost associated with buddy/opportunity passes(b/c of lost revenue) \$10,000; c line 37 adjust to \$361,400 wages and benefits (to update budget to include costs assoc with EI, CPP,RRSP, training and additional staff hiring); d line 40 increase to \$59,503 (to include \$19,503 for event co-ordinator)e.line 46 increase cost of office/ski shop to \$10,000 (include cost of new front desk)

Changes were moved by Jan, all in favor so approved by consensus

0. Motion for City Rec Fund - Ben

*“That the Board of the Whitehorse Nordic Ski Society approves making an application to the City of Whitehorse Recreation Grant program in the amount of \$3000 to purchase first aid equipment.”*

0. Motion for Festival Grant - Ben

*The Board of the Whitehorse Nordic Ski Society approves the applications to the City of Whitehorse Festival and Special Events Grant for a total of \$6700 for the Yukon Ski Marathon 2025”.*

Motions for 12 & 13 above were both moved by Tracee Vickerman, all in favor so approved by consensus

**Next Board Meeting:** Sept 23, 2024 at Mount Mac Chalet

**Adjournment**