Whitehorse Nordic Ski Society
Board of Directors Meeting
Wednesday March 26th, 2025, 6 PM at the CGC

MINUTES

Attendees:
Jan Downing
Dahria Beatty
Moya Painter
Deb Higgins
Tracee Vickerman
Stephanie Coombs
Leslie Gomm
Christine McConnell

Staff
Ben Poudou
Jan Polivka
Juliette

Regrets
Jean-Paul Molgat
Sarah Aasman

1. Jan D. called the meeting to order at 6:04 PM
2. Approval and additions to the agenda. Leslie moved to approve the agenda, consensus, carried.

Approval of Previous Minutes

3. Review and approval of the draft Minutes from February 12th, 2025. Moved by Chrissy and approved by consensus.

Updates

4. Board committee updates
    - Climate Change
        i. Chatted with Brian Horton - will set up a meeting to develop a climate adaptation plan
        ii. Potential classroom exercise
        iii. Carbon offsets - unclear whether this would be useful, will continue researching
    - Land Tenure

i. Nothing to report

- READI
  i. Board corner
    1. Wrap up at the end of the season for board updates/what has been done over the season
  ii. Board training
    1. Reach out to sport Yukon to put in the plan
    2. All sport governing bodies and affiliates
    3. Incorporate some of the READI topics in the fall board training
  iii. READI action plan
    1. Document created three years ago
    2. Ben had an update regarding painting in the tunnel
- Human Resources
  i. Nothing to report.
- Race and competition committee
  i. Trail closure guidelines
    1. Developing guidelines for trail closure and how that will be communicated to the public
  ii. Hosting major events
    1. What questions we should be asking now to know if we are ready to host
    2. What interest is there in different levels
  iii. Hosting local events and how we can continue to diversify that
  iv. Getting feedback from chiefs and leads to have a better understanding of what went well or did not go well in the last year
  v. Stu Hamilton will be joining for the next meeting
  vi. Identifying someone who might be trained to level 3 official

Standing Items

6. Financial Report
   - In a very strong place
   - Over on season's passes (2404 passes sold)
   - Masters and marathon events did not run a deficit
   - Expenses below budget because our season is not yet done
7. Manager's Report
   - Renovations at Chalet are happening starting April 28th - wax room, curling club and event room
     - Hoping to apply for funding for lockers that can be locked with coins
   - Staffing two places for youth program coordinator and JDP coach, another full time seasonal position for senior staff at the front desk (maybe hiring one head coach to oversee all programs)
   - Events went really well, only Pierre Harvey cup left
   - Only very small deficit with masters and made money with marathon
8. Operations Report

- Wax hut needs to be moved, working with the City to figure out where to put it
- Will have accessible parking, which will take some space from the trail
- Sea can by PB shed needs to be moved, likely to the stadium
- City plowed copper haul road, so grooming up high is done

9. President's Report
   - Nothing to report

Discussion and Decision Items -

9. Appointment of a Safe Sport Officer
   - Appoint one person from the board as a safe sport officer and maybe one more person as a part of the committee
     - Tracee volunteers to be safe sport officer
     - Create a new committee at next meeting
10. Fees Structure
   - Fees have not changed in a long time so there was a meeting to discuss changing the fee structure
   - Adjust fees for inflation
11. Strategic Planning
   - Chrissy met with Jane Keopke
   - If still relevant for organization we don't need to undergo a full rejig of strat plan
   - Check in with membership for refreshed priorities - are these relevant, are we missing anything?
   - Spend some time at next board meeting going over this
12. Motion to buy a Sherpa Superclass
   - Motion to apply to lotteries funding for the Alpina Superclass:
   - The WNSS board moves to submit a lotteries application for April 15th to buy an Alpina Superclass for a maximum value of up to $70,000. Leslie moved the motion. Approved by consensus.
   - The WNSS board moves to submit a lotteries opportunity fund application for the March 31st deadline for a Wax Jet 208 machine in the amount of $10,997.30. Tracee moved the motion. Approved by consensus.
13. CoW Volunteer of the Year
   - Motion adopted to nominate Beth Hawkings

Next Board Meeting: April 16th at 6 PM at the CGC boardroom.

Adjournment: Jan D. adjourned the meeting at 7:57 PM